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| **Camping & Coronavirus (COVID-19) Risk assessment** | | |
| **Establishment:**  **Organic Forest Kindergarten** | **Assessment by: Dionne Pullen & Jo Colpman-Clarke** | **Date: August 2020** |
| **Review Date: September 2020 & continuously.** | **Red – high risk**  **Yellow – medium risk**  **Green - little or no risk** |  |

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| **Focus** | **Area of consideration** | **Recommendation** | | **Risks and level of risks** |
| Camping | Arrival & Departing | * Families to arrive from 3pm Saturday 8th and depart by 11am Sunday 9th 2020. * Families may drive up to the woodland and use our trolly and or wheelbarrow to transport gear to and from the woodland. * **Only those staying in vehicles** may drive into the woodland to reduce woodland floor damage and reduce possibility of accidents. * Once gear all dropped off, cars to be parked in car park. * Car park will be locked from 9pm and opened again at 7am to reduce risk of vandalism or damage from unwanted visitors. Cars and contents are family’s responsibility and OFK take no responsibility over damage or theft. * Only families who are Covid (CoronaVirus) symptom free or are not isolating may attend. * Families are to wash their hands upon arrival and regularly wash their hands throughout their stay with us. * Families to use blue paper towels to dry hands and dispose of in black bin liner ready for us to burn when the site is vacated. | | * Families who do not adhere to social distancing * Families not disclosing full household health facts * Staff may not challenge families about health * Hands will not be washed thoroughly or regularly * Car damage, vandalising or theft. * Blue paper not disposed of correctly. |
| Physical distancing/ grouping | * Camping spots will be located using a stick with red and white tape to ensure tents are distanced out as much as possible. * Parents are asked to adhere to social distancing guidelines as advised by the Government. | | * Families choose not to use designated spots or camp too closely to others. * Families may not practice social distancing guidelines |
| Responsibility | * We are insured for camping and activities involving children and adults. * During the entirety of the camp out, children are the responsibility of their adults AT ALL TIMES. | | * Social distancing is virtually impossible with early years children * Families may not practice social distancing guidelines. |
| General health and safety | * A member of staff should monitor the fire at all times. * Families are responsible for their own health and safety when in the woodland and/or using the fire. * First Aiders (Dionne and Jo) to remain onsite. | | * Staff may be preoccupied on cleaning * Fire may not be manned |
| Toileting, nappy changing and cleaning up of accidents. | * Adults are advised to wear masks when using the toilet block as our toilets do not flush and waste is stationary in the bucket. The bucket will be changed regularly. * Men are asked to urinate using the toilet ‘tube’ tent external to basecamp – an experience in itself! * Adults are asked not limit ‘wild wees’ and use the facilities provided where possible. * Avoid ‘bottle necking’ at the toilets wherever possible to allow for more space/social distancing. * Place child’s toilet from nappy changing tent to other child toilet shed. * Nappy changing shed to be used for this purpose only (no toilet inside to prevent infection spread. * When parent’s are changing nappies, these must betaken home for parents to dispose of at home. | | * Children struggle to wait their turn. * Bottlenecking * Non handwashing * Children use to free flow with toilets, they may try to help others * Children must be accompanied when using the toilet to ensure prompt cleaning and limit contact between children in bathroom * Families may not use nappy changing shed for it’s purpose and change nappies in social situations. * Staff will overuse PPE causing shortages and unwarranted expense * Excessive wild toileting. * Nappies being placed in setting bin and rubbish not being taken home. |
| If a family member starts displaying symptoms. | * If anyone begins to display a continuous cough or a high temperature, the whole family should be sent home to isolate per the guidelines. * Families must be moved to Merlin’s Nest so they can be isolated sensitively whilst their camping gear is removed. If it is not possible to isolate them, move them to an area which is at least 2 metres away from other people. * If they need to go to the bathroom while waiting to be collected, the bathroom should be cleaned and disinfected using standard cleaning products before being used by anyone else. * If a member of staff has helped someone who displayed symptoms they do not need to go home unless they develop symptoms themselves. They should wash their hands thoroughly for 20 seconds after any contact with someone who is unwell.   If clinical advice is needed, the setting staff, parent or guardian should go online to NHS 111 (or call 111 if they don’t have internet access) | | * Infection spread * Families not following our guidelines. |
| Workforce | Attendance | * Staff should only attend the setting if they are symptom free, have completed the required isolation period or achieved a negative test result. * Staff with underlying conditions unable to work as normal * Risk assessing with regular health questionnaires for returning staff. * Consideration should be given to limiting the number of staff in the setting at any one time to only those required to care for the expected occupancy levels on any given day. * All staff coming to the setting should avoid all non-essential public transport travel, whenever possible and outside of setting hours, should minimise social interactions, as per the national guidelines. * Practitioners should receive clear communication regarding the role they play in safe operating procedure and all measures being taken to ensure the safety of the children and themselves. * All staff to remove work clothes upon entering their homes for immediate washing. * All staff to shower immediately upon entering their homes after working in the setting. | | * Staff to be vigilant on health and stay away if unwell. * Testing is available to all key workers and their households. * Current government guidance to be followed. * Practitioners to receive a copy of policy and risk assessment documents before return. A copy will be retained at setting signed by all staff to say that they have received and read a copy. |
| Workforce | Wellbeing | * It is the responsibility of families to look after their family unit. Children are parents responsibility at all times. | | * Families may not supervise children |
| Food Preparation, snack and lunches |  | * Be mindful of the number of ‘bubbles’ in food area cooking. Families to take responsibility for own social distancing. * Spread tables out. * Families to be responsible for their own food / rubbish as much as possible. | | * Regular hand washing before prep and eating. * Regular hand washing after eating. * Families don’t take own rubbish home with them |
| Workforce and  Parents | Physical distancing/grouping | * Staff members to avoid physical contact with each other and families including handshakes, hugs etc and adhere to social distancing rules. | | * Physical distancing is virtually impossible in early years, even though staff can be vigilant and minimise it. |
| Training | * All staff members must receive appropriate instruction and training on infection control and the standard operation procedure and risk assessments within which they will be operate. | | * Training avaiable online for infection control and covid 19. Certificates to be presented/emailed before start date. |
| Physical distancing | * As above. | | * Parents not following social distancing guidelines will be asked to take leave immediately. If they do not follow the request, they will be asked to take their family home. At this point the management will be informed and the family will have current guidelines, policy and social distancing measures reinforced to them |
| Parents, committee and  Visitors | Communication | * Parents should receive clear communication regarding the role they play in safe operating procedure and all measures being taken to ensure the safety of their children and themselves. * Management to clearly and promptly keep all staff informed of changes. | | * RA to be put on Parents Area on website. |
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| PPE | Both Workforce and children | * Wearing a face covering or face mask in schools or other education settings is not recommended. Face coverings may be beneficial for short periods if there is an indoor space such as toilet or nappy changing tent or where there is a risk of close social contact with people you do not usually meet and where social distancing and other measures cannot be maintained, for example on public transport or in some shops. This does not apply to schools or other education settings. Schools and other education or childcare settings should therefore not require staff, children and learners to wear face coverings. Changing habits, cleaning and hygiene are effective measures in controlling the spread of the virus. | | * Disposable gloves, apron and fluid resistant mask to be available to any staff to use appropriately. * Disposable gloves, soap and water, face masks to be available on site for whomever may with to use. * Staff to be aware that PPE supplies are available and must be used appropriately i.e. one pair of gloves at a time. * PPE may not be avaiable to purchase or be in short supply. Should this happen and all reasonable attempts to get more fails then setting should close. * All PPE, personal and settings, should be used according to current guidelines. The touching of masks/shields should be treated in the same way as touching a face. Hands will require washing for at least 20 seconds. |
| Cleaning | Undertake regular cleaning | * Clean AND disinfect frequently touched surfaces throughout the day. * This includes tables, seats, resources, equipment, countertops, handles, toilets, taps etc * Wear one pair of disposable gloves for cleaning and dispose of immediately after cleaning. * Using a disposable blue tissue, disinfect these surfaces with the cleaning products we normally use. * Wash hands regularly with soap and water for 20 seconds, and after removing gloves, aprons and other protection used while cleaning. | | * Cleaning not completed thoroughly * Cleaning supplies not available * Cleaning implemented before closure to be continued. * Soft toys and furnishings to be removed from setting, where possible. * Staff skin may get sore from frequent use of cleaning products |
|  | Disposal of potentially contaminated waste | * Waste from possible cases and cleaning of areas where possible cases have been, should be double bagged and disposed of in the normal way. | | * Potential storage issues |
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| REVIEWED BY: | | | COMMENTS:  21/5/2020 Dionne: Following a complete risk assessment, I feel, due to our unique setting being fully outdoors and the scientific evidence to suggest outdoor environments being one of the safest places to be due to Covid dispersal, we are able to reassure staff and families that we are Covid secure as much as we possibly can be.  It is my recommendation that we hold an Open Day and our Big Leavers Campout and continue to follow Government guidance and review scientific evidence on Covid infection in adults and children and outdoor environments. This will give us a greater idea of how the lifting of lockdown measures have affected the R rate and how that may impact on our provision.  I actively encourage parents and carers to review our risk assessment and feel confident to ask questions on the contents to help create a safe and nurturing environment for all involved in Organic Forest Kindergarten. We are all in this together. |